



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



PREPARED, TRAINED AND READY SAFETY CERTIFICATION COURSES—Non-Y Employees

Become trained or certified to assist in an emergency situation. All Springfield Y staff are trained to be a vital part of our organization and the community first responder team. We invite members of the public to become trained and join our efforts

Courses: Basic Life Support (BLS) Basic First Aid/Oxygen (BFA/O2)

You can either take as separate courses (BLS first and then BFA/O2) or you can take as a blended course and get all certifications in one.

Step 1: Decide how you learn -

- A. Classroom—in person for both workbook and skills and then written tests.
- B. Blended—workbook on your own online then skills in classroom with written tests.

Step 2: Complete registration form on the back to select dates

Step 3: Access to workbook will be provided by email to all registrants. Those without computer access should contact Kathryn in the HR office at 217-544-9846 x 140.

Step 4: Prepare for classroom session.

Classroom—a preview of material may benefit those with reading or test concerns.

Blended— must complete the online portion and obtain certificate of completion to attend classroom skills and testing session. Plan at least 3 hours for this portion of the training. When you complete the online portion you will be directed to print or save a certificate which proves you completed and passed the online portion. You must present this certificate to enter the classroom and testing portion.

Step 5: Attend classroom session and successfully pass skills and written test. (Retests will not be given that day. See schedule for retest dates. For those with reading or written test concerns, notify HR office in advance for assistance/guidance.)

Location: Downtown Branch, 701 South 4th Street, Corner of 4th & Cook Streets

Course Types

| | Fees |
|--|-------------|
| • Basic Life Support (BLS) | \$50.00 |
| • Basic First Aid with Oxygen (BFA/O2) *BLS is a prerequisite to BFA/O2 | \$50.00 |
| • Blended (BLS, BFA & O2) | \$75.00 |
| • Oxygen Administration | \$25.00 |
| • Retest (for those who failed first written test in class) | \$0 |

These certifications may also fulfill professional license/certification requirements. Participants should check with your licensing/certifying authority to see if American Health & Safety Institute (ASHI) is accepted. ASHI is accepted by DCFS and Community Connection Point for licensing and child care training requirements.

Plan to arrive 10-15 minutes prior to class start. Parking available in the Y lot on 4th Street. A token will be provided by the instructor to exit the lot. Arrival after class start may be denied entry.

Questions: Kathryn Andruch, 217-544-9846 x 140, kandruch@springfieldymca.org



PREPARED, TRAINED AND READY—NON-Y Employee
SAFETY CERTIFICATION
 BASIC LIFE SUPPORT: CPR with AED, BASIC FIRST AID & OXYGEN ADMIN

September—December 2017

Check the course(s) requested and complete the registration information below. **Information must be entered in YMCA registration system (EFIN) at the front desk for registration to be complete.** All class sessions are held at the Downtown Branch, in the Party Room unless noted.

Classroom

*Basic Life Support—CPR PRO with AED

- Thursday, September 7 8:00 am—1:00 pm
- Monday, October 9, 2017 6:30 am— 11:30 am (Columbus Day)
- Friday, November 10, 2017 6:30 am— 11:30 am (Veteran’s Day)
- Thursday, December 28, 2017 4:30 pm—9:30 pm

Basic First Aid with Oxygen Administration ***must have completed BLS first**

- Thursday, September 14, 2017 8:00 am—1:00 pm
- Monday, October 9, 2017 12:00 pm—5:00 pm (Columbus Day)
- Friday, November 10, 2017 12:00 pm—5:00 pm (Veteran’s Day)
- Tuesday, January 2, 2018 4:30 pm—9:30 pm

Blended

- Tuesday, September 26, 2017 4:30 pm—9:30 pm
- Thursday, October 19, 2017 4:30 pm—9:30 pm
- Wednesday, November 15, 2017 4:30 pm—9:30 pm
- Saturday, December 16, 2017 1:00 pm—6:00 pm (Lower Program Center)

Oxygen Administration

- Saturday, September 30, 2017 9:00 am—10:00 am

Retest Opportunity (for those who failed first written test in class)

- Saturday, September 30, 2017 10:00 am – 11:00 am
- Saturday, December 16, 2017 6:00 pm—7:00 pm

Please print information clearly. Blended learning access will be issued by email.

Name _____ Check One: Y Member General Public

Age _____ Date of Birth _____ / _____ / _____ Address _____ Zip _____

Email _____ @ _____

Primary Phone _____ Alt Phone _____